

Exact MAX

# PURCHASING CONTROL

Drag & drop MRP-generated orders and purchase requisitions directly to the purchase order form.



**Do you know enough about your purchases? With Exact MAX Purchasing Control, you create and print your purchase orders, track purchased materials, and maintain solid vendor information and accurate cash requirements. You'll know exactly what a part costs, when you can get it, and from which approved vendors.**

## Features & Benefits

1. Enjoy paperless purchasing.
2. Enter orders on a WYSIWYG PO form.
3. Extensive filtering capabilities allow you to view only the orders you want to see.
4. Use the standard notes feature to ensure your vendors have all the information they need to complete the order.

### Work in a paperless environment

- Display MRP-generated orders and purchase requisitions in a spreadsheet grid.
- Select, maintain and auto-assign MRP-generated orders to either new or existing pos, eliminating the need to use purchase requisitions if desired.
- Select only the orders you want to view with extensive filtering and date range capabilities.
- Customize the layout of the purchasing schedule grid based on user preferences.
- Problem orders are displayed in red and yellow for quick identification.
- Drill down on particular cells within the grid to view more detailed information.
- Require MRP-generated orders to be approved before assigning them to POs.
- Flexible record selection criteria allows processing of bulk or specific orders.
- Browsable fields are quickly identified by an active cursor which changes when passing over a "hot spot" on the PO form.

### Enter orders on a WYSIWYG form

- Schedule up to 99 parts per order and 99 deliveries per part.
- Include specific order or line item notes.
- Maintain separate stocking and purchasing units of measure.
- PO form is designed to maximize the workspace by having all relevant data easily accessible, e.g., Price break information.
- Purchase non-manufacturing parts as well as inventoried items.
- Know which vendors provide the parts you need, what their delivery track records have been, and how their prices compare.
- Take advantage of quantity/price breaks for a particular item with blanket purchase orders.
- Optional support for multi-currency, subcontract processing and manufacturer's part control.

### Get answers to your questions fast

- Review POs by order number, vendor, part ID, blanket PO, or date range.
- Include order notes.
- Open a PO by double clicking a displayed order.
- Display inventory orders, non-inventory orders, or subcontract orders.

Vendor Master window showing details for Vendor ID V100. Fields include Name (General Metals), Address 1 (1347 North Michigan Avenue), Contact (Tom Taylor), and various address lines. Buttons for Close, Clear, Delete, and Help are visible at the bottom.

> Access all vendor information.

PO Schedule Inquiry window showing a table of purchase orders. The table includes columns for Order, Line, Del, Vendor ID, Part Identifier, Date, Order Qty, Balance Due, and Status. A 'Query' button is present.

Order	Line	Del	Vendor ID	Part Identifier	Date	Order Qty	Balance Due	Status	
1	70000026	01	01	V400	11000	10/18/2012	2.00	0.00	4
2	70000027	01	01	V200	12100	01/16/2013	2.00	1.00	3
3					Manual included				
4	70000030	01	01	V400	13000	02/18/2012	10.00	0.00	4
5	70000031	01	01	V1200	11000	05/02/2013	3.00	0.00	4
6	70000032	01	01	V1002	11000	05/03/2013	1.00	0.00	4
7	70000033	01	01	V1002	11000	05/03/2013	3.00	3.00	3
8	70000034	01	01	V100	11000	05/03/2013	3.00	3.00	3
9	70000036	01	01	V1200	11000	05/09/2013	2.00	1.00	3
10	70000037	01	01	V1200	11000	05/15/2013	3.00	1.00	5
11	70000038	01	01	V1200	13000	05/23/2013	1.00	0.00	4
12	70000039	01	01	VENDOR SY	11100	08/12/2013	3.00	3.00	3

> Examine current PO delivery schedule information at any time in a detailed format.

Purchasing Schedule window showing filters for Order Type (Inventory, Non-Inventory, Subcontractor), Status (Planned, Approved, Released), and Date Range (Start Date: 1/1/2015, End Date: 3/25/2015). A table of purchase orders is displayed below.

Order	Del	Type	Status	Part ID	Description	Vendor	Quantity	
1	40000461	00	PL	1	13800	Printed Circuit Board	V200	2.0000
2	40000462	00	PL	1	13800	Printed Circuit Board	V200	2.0000
3	40000463	00	PL	1	13800	Printed Circuit Board	V200	3.0000
4	40000464	00	PL	1	13000	Printed Circuit Board	V200	3.0000
5	40000465	00	PL	1	13800	Printed Circuit Board	V200	3.0000
6	40000466	00	PL	1	13800	Printed Circuit Board	V200	2.0000
7	40000467	00	PL	1	13800	Printed Circuit Board	V200	3.0000
8	40000468	00	PL	1	13800	Printed Circuit Board	V200	3.0000
9	411111424	01	PL	1	13811	Printed Circuit Board	V2100	2.0000
10	60000006	01	PR	3	13400	Microprocessor	V100	2.0000
11	60000010	01	PR	3	13210	Hard Drive, 4 GB	V200	25.0000
12	60000012	01	PR	3	13010	Cable, Ethernet Cat 5	V200	200.0000

> Online planning, approval, and assignment of MRP-generated orders and purchase requisitions are in a paperless environment.

Vendor Part Data window showing details for Vendor V200 and Part # 13400. Fields include Manufacturer (Intel), Vendor Name (Microprocessors), Part Description (Microprocessors), and Price Break Information (Quantity 1: 1, Price/Unit 1: 250.00).

> Know what vendors are approved to provide what parts.

**Get instant access to critical information**

Exact MAX uses Crystal Reports as the engine for standard reports. All reports are customizable and have extensive sort and filtering capabilities, giving access to information you need in the format you are used to.

**Make sure your vendor have all the data they need**

Automatically attach standard notes to print on POs for:

- All orders.
- Specific parts.
- Specific part and vendor combinations.
- Specific vendors.